



# BUSHLAND INDEPENDENT SCHOOL DISTRICT

HOME OF THE BLACKHAWKS AND FALCONS

2400 Wells St. BUSHLAND, TX 79012 806-359-6683 806-359-6769 (FAX)

---

## Request for Proposal

### RETURN RFP TO:

#### P.O. Box Address

Bushland ISD  
Attn: Anthony Montelongo  
P.O. Box 60  
Bushland, TX 79012

#### Physical Address:

Bushland ISD  
Attn: Anthony Montelongo  
2400 Wells St.  
Bushland, TX 79012

\*Please direct any questions concerning the RFP to Anthony Montelongo via email or phone:

[anthony.montelongo@bushlandisd.net](mailto:anthony.montelongo@bushlandisd.net)

806-359-6683 ext. 500

**\*Response Deadline: March 22, 2019 by 12:00 pm (noon) local time**

### **INSTRUCTIONS THAT FOLLOW APPLY TO AND BECOME A PART OF THE TERMS AND CONDITIONS OF THE PROPOSAL.**

The Bushland Independent School District Technology Department will receive proposals for the following items. These items include, but are not necessarily limited to, the following items.

- Meraki M350-48FP Switches (or equivalent) with License Agreement – qty. 14
- Tripplite Smart1500rm2u UPS (or equivalent) – qty. 4

1. NO GUARANTEED ANNUAL VOLUME is implied or expressed. Vendors are required to indicate on the attached PROPOSAL SHEET the items on which they are furnishing a competitive proposal. The listed contained above is neither inclusive or exclusive of all possible supplies, materials and equipment that may be purchased.
2. ALL PROPOSALS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT PREPAID, and deliveries will be completed no later than 30 days upon receipt of purchase order unless otherwise specified on the purchase order. Items not delivered within this period or the period specified will be subject to cancellation.
3. The workmanship and material specified in this proposal shall be fully GUARANTEED for a minimum of one year from date of delivery and/or acceptance of work, unless otherwise noted.
4. The vendor should have an authorized representative who regularly services the general region in which Bushland ISD is located and who is regularly available to provide on-campus assistance should such assistance e needed. Information concerning your company's authorized representative must be included on the PROPOSAL SHEET furnished to Bushland ISD.
5. Bushland ISD will not be responsible for any goods delivered or services performed without its purchase order signed by an authorized agent and/or proper authorization from the Purchasing Department.
6. Deliveries shall be made to the address indicated on the purchase order during normal school hours unless prior approval has been obtained from District personnel.
7. Approved back orders shall be delivered within forty-five (45) days from receipt of the original order. In the event of an unexpected delay, Bushland ISD shall be notified, thereby given the option to cancel, order from another source, or wait for delivery.
8. Bushland ISD reserves the right to modify conditions and specifications by mutual agreement with the selected supplier(s) both at the time of acceptance of this quotation offer as so modified and subsequent thereto.
9. The proposer shall assume all liabilities incurred within the scope of consequential damages or incidental expenses as set forth in the vendor's or manufacturer's warranty, which result from either delivery or use of product which does not meet the specifications within this document.
10. Bushland ISD will have the right to cancel any contract entered into under the terms and conditions of this bid for any reason at any time on thirty (30) days written notice justification. Vendor shall have the right to cancel the contract subject to Bushland ISD approval at any time on thirty (30) days written notice and justification. In the event of an actual contract cancellation, Bushland ISD will not be held responsible for loss of business or any termination expenses incurred by the vendor.
11. All proposals submitted must include the signatures on the attached PROPOSAL SHEET furnished by Bushland ISD.

# Bushland Independent School District Proposal Sheet

## Please check the items that you are proposing:

- Meraki M350-48FP Switches (or equivalent) with License Agreement – qty. 14
- Tripplite Smart1500rm2u UPS (or equivalent) – qty. 4

DISCOUNT FROM (check one):

\_\_\_\_ Retail Price                                      \_\_\_\_ Wholesale Price  
\_\_\_\_ Catalog Price                                    \_\_\_\_ Other \_\_\_\_\_

PRICE DISCOUNT % (circle one):

0%-20%    25%    30%    35%    Other \_\_\_\_    Call for Quote

CATALOG AVAILABLE (circle one):    YES    NO

PRICE LIST AVAILABLE (circle one):    YES    NO

Payment Terms \_\_\_\_\_

Deliver in \_\_\_\_\_ days

Comments: \_\_\_\_\_

The undersigned certifies that this Proposal is made in good faith without collusion or connection with any other person, persons, partnership, company, firm, associate, or corporation offering Proposals on this Solicitation. The undersigned further certifies that they have read and will comply with the General Requirements and the Specifications.

Signed: \_\_\_\_\_

Company Name: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_

Fax Number: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

## **FELONY CONVICTION NOTICE**

State of Texas Legislative Senate Bill No. 1, Section 44.034, notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or and owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

### **THIS NOTICE IS NOT REQUIRES OF A PUBLICLY-HELD CORPORATION**

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information is true to the best of my knowledge.

VENDOR'S NAME: \_\_\_\_\_

AUTHORIZED COMPANY OFFICIAL'S NAME (PRINTED): \_\_\_\_\_

A. My firm is a publicly-held corporation, therefore, this reporting requirement is not applicable.

Signature of Company Official: \_\_\_\_\_

B. My firm is neither owned nor operated by anyone who has been convicted of a felony.

Signature of Company Official: \_\_\_\_\_

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): \_\_\_\_\_

Detail of Conviction(s): \_\_\_\_\_

Signature of Company Official: \_\_\_\_\_